Use your dashboard to know where you stand. Stay on top of your compliance status, job search effort and tasks to do to make sure you get your income support payment.
Step 1 – Sign in

Click **Sign in / Register** and select **Job seeker**.

Then click **Sign in to myGov** on the pop up and complete the myGov sign in process to go to your dashboard.
Step 2 - Understand the important items on your dashboard

**Banners** are used to tell you compliance information. Any time your status updates, you will see a banner. No banner, no problems.

**Red banners** let you know if something has happened to affect your payment. You can’t dismiss a red banner. It will stay there until you complete whatever action is required. You will always have a corresponding item in your tasks to do that gives you more information about the action you need to take to get your payment back.

**Yellow banners** give you information about demerits. You can dismiss a yellow banner after you have read it by clicking the x in the top right.

**Compliance status.** When you dismiss a yellow banner, you will see a smaller version of the demerit icon. You can click the **View participation history** button to get more information about any demerit/s you have.
1. Help with jobactive takes you to our user guides page.

2. My Job Search Effort displays if you have a mutual obligation requirement to apply for jobs each month. It will show your progress and your due date to meet your requirement. Click View my job search effort to see your current and past job search effort, and to record the jobs you have applied for.

3. Latest Messages is where we send important information about your payment and your requirements. If you are ever wondering what’s happening with your requirements, demerits, payment or job search effort, there is a good chance you will find the answer in your inbox.

4. Your tasks to do is a list of your mutual obligation requirements. You need to complete your tasks by the due date to avoid your payment going on hold and demerits. You can also record your attendance at your activities through Your tasks to do.

5. Did you know? We have tips for your job search, as well as information about programs and extras you could be eligible for. We let you know about them under Did you know?

Step 3 - Get more information

Watch How to use the dashboard to manage your requirements at youtube.com/jobactivejobs for step-by-step demonstrations.